

Meeting Summary
Delaware Geographic Data Committee
October 27, 1999
Training Room – Delaware Emergency Management Center

Attendance List:*

Vincent Rucinski -- DelDOT	Don Blevins -- WILMAPCO
Steve Gardner -- DEMA	Karen Horton -- Delaware State Housing Authority
George Yocher -- DHSS	Paul Morrill -- Delaware City
David S. Hugg, III -- Office of State Planning Coordination	Chris Bernard -- EARTHDATA
Michael B. Mahaffie -- Office of State Planning Coordination	David Racca -- UofD, CADSR
Dorothy Morris -- Office of State Planning Coordination	Jeff Bergstrom -- City of New Castle
Dennis Murphy -- DNREC	Miriam Pomilio -- DNREC, Parks
William B. Brierly -- DNREC	Dennis Murphy -- DNREC, IRM
Lyn Anderson -- Department of Labor	Chris Bell -- Budget Offices
Sandy Schenck-- Delaware Geological Survey	Dave Gula -- DTC
Tim Westbrook -- New Castle County	Dina Sa -- NCCD
Bob Mercready -- Office of Information Services	Don Berry -- Delaware Health and Social Services
Mark Davis -- Delaware Dept. of Agriculture	Michael Townshend -- State Historical Preservation Office
Kathy Millman -- DNREC	Elayne Starkey -- Public Safety
Debbie Sullivan -- DNREC	Erin Glennon -- DNREC, UST

Welcome and Introductions

Mike Mahaffie led a quick, "round the room," set of introductions, explaining that some members may be new to the group. Each attendee identified who they were and where they were from.

Mike noted that the FGDC has approved his request for recognition of the DGDC as a "State Coordinating Council" for GIS.

Mike also noted that Tracey DeLiberty, of the University of Delaware, has received a grant from the FGDC to support work by students to help agencies with metadata.

Mike is working on putting together an official member list for this group. Once it is complete, he will make it available to everyone.

Mike stated that this group is responsible for submitting a yearly report to the Cabinet Committee on State Planning Issues. He is working on this report and will forward it to the members for approval once it is complete.

Report from the Statewide Mapping Advisory Committee (SMAC)

Sandy Schenck, of the Delaware Geological Survey, gave an overview of the September 24 SMAC meeting. Mr. Schenck gave updates on the four subcommittees as follows:

- **Framework** - This committee is close to identifying 6 or 7 layers for Delaware. Mr. Schenck stated that once this is complete, Delaware might be the first state to reach the point of identifying set layers

* This list is based on the sign-in sheets filled in at the meeting. If you remember someone who was there whom we missed, please let us know.

for the whole state. Mr. Schenck stated that there are no data requirements for each category, instead there will be general framework categories.

- **Metadata** – Mr. Schenck noted that there are students available for the purpose of identifying agencies that have digital data that need help doing metadata. If anyone is interested in contacting a student for help, please call Tracey DeLiberty at the University of Delaware at 831-4084 or traceyd@udel.edu.

A group member asked what should be done with data that was collected from someone else. Mr. Schenck stated that if data is collected from another source, hopefully that source has already written metadata. You should only need to write metadata for data that you create.

- **Cadastral** – Mr. Schenck stated that this group is meeting monthly to create definitions of common terms and elements and create a numbering system.

Mr. Schenck stated that he has been working with the Federal Geographic Names Committee and that he will be working with other state offices and university staff to begin studying the waterways in the state that do not have names and begin naming them. He noted that his would also include tax ditches.

- **Education and Training** – Mr. Schenck stated that this committee was doing a wonderful job of organizing the GIS day and a more formal report would be given by Debbie Sullivan in a few minutes.

GIS Day

Mike stated that the Governor has declared November 19th at GIS day for the State of Delaware. Debbie Sullivan stated that volunteers will be going into schools on the week of November 15-19 to introduce GIS and explain what it means and how it can be utilized in school and at home.

Debbie also stated that the training committee is working to set up sessions in the evenings during the week the second week of December to introduce GIS to adult in the communities.

Debbie stated that the Education and Training subcommittee has no budget so if any agencies have monies they can use to help, please contact her.

Budget Issues

Chris Bell gave a budget timeline (see handout). She stated that Pete Ross feels that it is best if this committee puts all budget requests through Dave Hugg with the Office of State Planning and the requests will then go to the budget office for approval.

Chris stated that the OIS position that was mentioned in HB 395 and not funded last year is in the request phase of the budget this year. She stated that this group has missed the deadline for a budget request this year but the group needs to get together and decide how much they need and be ready to begin the process for 2002 budget.

Vince Rucinski asked how to go about getting money or Ortho updates. Chris stated that the committee would have to put together a formal request and send it through the State Planning Office and the budget office will include it in their budget request.

Vince Risinski asked if several agencies could request a portion of the monies and then pool the money to pay for the orthos. Chris stated that it could be done but that when it comes to budget cuts, if something is listed that does not solely benefit that department, it could be cut. She stated it is better for one agency to ask for the full amount.

Mike stated that he would schedule a meeting with Vince and the county representatives to discuss how much is needed for the project. Once an amount is determined, the DGDC can do a formal request for the money.

Real Time Crime Reporting

Delaware Real Time Crime Reporting is a web-based GIS crime tracking system for all Delaware law enforcement. The system will allow all police departments statewide to have real time access to crime data. Elayne Starkey reported that the project would be complete by the end of December. Mr. Eric Swanson demonstrated a prototype system showing how crimes are mapped so that an officer or a police chief could call up a specific date and area and find out what type of crime happened and where. Mr. Swanson discussed some of the project challenges: mapping symbology, geocoding, and misalignment of centerline maps. The prototype website can be viewed at <http://www.gisonline.com/rtrcr>. Contact estarkey@state.de.us with any questions or comments.

Labor/Workplace Project

Lyn Anderson presented a project that her office is currently working to help welfare recipients track jobs, transportation options and childcare options. They are using Arcview software and hope to have it up and running by January. She stated that the major challenge for this project has been geocoding.

Other Items

- The group asked that Mike set up a presentation on the 911 system for the next meeting.
- Bob McCready stated that the 1997 orthos had all gone through MrSID and are available on 1 CD. If anyone is interested, please contact him.
- Mr. Westbrook from New Castle County stated that parcel data for the county would be available by the first of the year.

Being no further business, the meeting was adjourned.